

I, _____, representing _____,
(name) (agency/office)
am requesting access to restricted records of the _____
(program name)
Court Alcohol and Drug Program, hereinafter Program, for the following purpose(s):

Information to be reviewed or observed may consist of written records, electronic information, verbal communications between or among staff members, parties present at staffing, court personnel, and other parties engaged in the mission of the Program. Any disclosure made between the Program and parties to this authorization is subject to Part 2 of Title 42 of the Code of Federal Regulations governing confidentiality of alcohol and drug abuse records. The recipients of such information may redisclose it only back to the Program, or in a format that does not contain information that would identify any past or present participant in the Program.

- (1) Maintained under security that is at least as stringent as required by 42 CFR 2.16; and
- (2) Destroyed upon completion of the audit or evaluation.

Signature of this document indicates that the specific parties have read this document, agree with its contents, and are bound by its contents.

Date 12/06/02